



**First results for actions OTM-R policy from 2018 to May 2019**

Principle	Title actions	Timing (2018-2020)	Responsible Unit	Indicators	Documentations	Output 2018 - May 2019
<b>APPOINTMENT PHASE (20-22)</b>						
21. Do we provide adequate feedback to interviewees?	To provide a short deadline in the call for such feedback	September 2018	Service for recruitment and management of academic staff	<b>Yes/No</b>	The recruitment offices provide for publication on the university website of all the minutes relating to the selection procedures. The minutes contain precise references to the criteria and evaluation methods and the results for each candidate. All candidates can access the proceedings of the procedure. The judgments concerning them are sent to all applicants admitted to the last stage of the assessment without the need for such a request.	<b>YES</b>
	To elaborate a questionnaire to assess the satisfaction level.		Higher Education Service	<b>Number of respondents to the assessment questionnaire</b>		<b>In progress</b>
			Doctorate and research grant unit Presidium of Quality unit	<b>Percentage of positive answers</b>		
22. Do we have an appropriate complaints mechanism in place?	To elaborate a statistical report about complaints indicated in the register of accesses (update every 6 months)	February 2019	Transparency, against corruption and Training Area	<b>Statistics on complaints for year</b>	At the basis of every possible complaint there is the right of access, for every citizens, companies and associations, to view an administrative document and obtain a copy (Law 241 of 1990, regulated by the D.P.R. 352 of 1992 and modified by the laws 11 February 2005, n.15 and 14 may 2005, n.80) Legislative Decree no. 33/2013	<b>11(2018)</b>  The access register shows that in the year 2018 the academic staff presented 11 requests for access to the documents (procedural access), according to the Law No. 241/1990. The requests, which were promptly verified by the competent offices, were not followed up in court.



					<p>provides the institution of civic access that includes the right of anyone to request documents, data and information from public administrations.</p> <p>The request can be submitted by anyone who has a direct, concrete and current interest.</p> <p>The request for access, if it relates to data and documents held by the Public Administration, must be presented alternatively:</p> <ul style="list-style-type: none"><li>• to the Office that holds the data, information or documents (Person in charge of the single procedure)</li><li>• public relations office</li><li>• to the Head of Prevention of Corruption and Transparency.</li></ul> <p>In cases of total or partial denial of access or non-response, the applicant may submit a review request to the Head of Prevention of Corruption and Transparency.</p> <p>The University has issued the Regulations governing the administrative procedure, the right of access to administrative documents and civic access.</p>	<p>We have published, on the web site page related to “Transparent administration”, as required by law, a register of accesses</p>
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					<p>Following Resolution n.1309 / 2016 of the ANAC (National Anti-Corruption Authority) "Guidelines containing operational indications for the definition of exclusions and limits to civic access as per art. 5 co.2 of the legislative decree 33/2013 "the so-called. Register of accesses, a register of the access requests presented, which indicates, among other things, any complaints submitted.</p>	
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